



ELECTED OFFICIALS  
Education Program

## EOEP CURRICULUM REVIEW TEAMS

The Elected Officials Education Program (EOEP) is currently seeking municipal managers and administrators interested in assisting the Registrar with a curriculum review of courses which have been deployed since 2008. The program is intended to improve competencies of Alberta municipal elected officials and raise the quality of municipal governance. Providing a solid foundation for strong municipal government, the EOEP will:

- Address issues that are important to municipal elected officials
- Deliver knowledge and skills that improve decisions and policy
- Create an interactive and engaging format that promotes networking and mentoring
- Ensure accessibility throughout Alberta with an accommodating schedule and varied course locations.

To ensure courses and materials remain relevant and current EOEP has established a review protocol for Curriculum Review and is now accepting expressions of interest from interested municipal managers and administrators.

The role of Curriculum Review Teams is to provide advice to the Registrar on the first draft of course materials under development and course materials already developed and instructed to address the main questions of:

- a) Does the course material cover the areas set out in the Course Description? (for first draft course materials);
- b) Is the content applicable to the current Alberta municipal environment?
- c) Is the course material appropriate for municipally-elected officials?
- d) Is there any change required based on registrant or instructor evaluations which should be considered? (for course materials already developed and instructed).

Roles and Commitment Background Information, a complete listing of course curriculums and learning objectives and review schedule is available at [www.eoep.ca](http://www.eoep.ca).

Those interested in assisting in the review are asked to send an e-mail as soon as possible to Karen Mack, Registrar at [eoep@telus.net](mailto:eoep@telus.net) outlining the following:

- Your name, position and municipality
- Your contact information
- Course(s) interested in reviewing.

Please direct questions concerning Curriculum Review Teams to Lavinia Henderson, CEO, at [eoep1@telus.net](mailto:eoep1@telus.net).